**SAMPLE Letter/Survey for Chapter Programs**

Dear Valued Member,

We need your input as we determine the program topics and speakers for the coming year. One of our goals for our WCR Chapter is to provide timely relevant programs that increase your effectiveness in business and life. By taking a few minutes to respond to this questionnaire, you can help us be on target in the coming year. Please feel free to give us your additional ideas for programs, speakers and suggestion on how we can provide additional business resources at each Business Resource Meeting.

Please rate the following 1-5 (with 5 being the best)

\_\_\_\_The programs presented last year fit my needs

Categories that would interest me this year are (rate all that apply):

\_\_\_\_Technology \_\_\_\_Listings \_\_\_\_Sales Techniques \_\_\_Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_Legislative \_\_\_\_Referrals \_\_\_\_Networking

\_\_\_\_Team Building \_\_\_\_Short Sales \_\_\_\_New Home Sales

\_\_\_\_Community Issues \_\_\_\_Negotiating \_\_\_\_Finance

\_\_\_\_Professional Standards \_\_\_\_Assistants \_\_\_\_Business Systems

\_\_\_\_ REO Properties \_\_\_\_Motivation \_\_\_\_Cultural Preferences

What Specific Topics Are Important in the Above Categories?

(i.e., Category: Cultural Preferences, Topic – Working with multi-cultural home sellers)

Category: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Topic: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Category: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Topic: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Category: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Topic: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Category: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Topic: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The formats I like best are (rate 1-5 all that apply):

\_\_\_\_Speaker-Member \_\_\_\_Speaker-Non-Member \_\_\_\_Panels

\_\_\_\_Workshops \_\_\_\_Roundtables \_\_\_\_Brainstorming

The most valuable program has been \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you know of any resources for the programs you have indicated?

(Presenters/Sponsors/Other) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Is there a program you would be willing to develop/present? \_\_\_No \_\_\_Yes

Topic: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Other Suggestions: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Submitted By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Thank you for taking your time to participate in this survey. With your help, this year can be the best ever!

Warm Regards,

Women’s Council Local Chapter President-elect