Leadership Excellence Timed Outline

Schedule	Topic	Duration
8:30 a.m.	Welcome and Introduction	25 minutes
8:55 a.m.	Leadership Introduction	35 minutes
9:30 a.m.	Leadership Models	60 minutes
10:30 a.m.	Break	15 minutes
10:45 a.m.	Communication: Blake and Mouton Leadership Grid	75 minutes
12:00 p.m.	Communication: Ladder of Inference	30 minutes
12:30 p.m.	Lunch	60 minutes
1:30 p.m.	Communication: Emotional Intelligence	10 minutes
1:40 p.m.	Communication: Listening	30 minutes
2:10 p.m.	Communication: Crucial Conversations	25 minutes
2:35 p.m.	Communication: Feedback	25 minutes
3:00 p.m.	Communication: Conflict	25 minutes
3:25 p.m.	Break	15 minutes
3:40 p.m.	Teaming	40 minutes
4:20 p.m.	Resources	20 minutes
4:40 p.m.	Conclusion/Q&A	20 minutes
5:00 p.m.	Dismissal	