

## Greater Louisville WCR Standing Rules

1. Speaker at Business Resource meetings will receive 1 complimentary meal. If there is a fee for the speaker, the amount will be approved by the Governing Board prior to commitment.
2. Sponsors of Business Resource meetings must be members in good standing of local WCR network.
3. Program Director will send a small gift to thank speaker. (Not to exceed \$50.00)
4. Reservations to all Network meetings and/or events sponsored by the Network will be the financial obligation of the member. A reservation made is a reservation paid.
5. In case of the death of a Network member or an immediate family member, and appropriate memorial will be purchased not to exceed \$50.00. Immediate family will include spouse, child or parent.
6. Discretionary funds for the President to purchase items for the Network/members will be \$125.00. If additional funds become necessary, a vote will take place for approval at the preceding Governing board meeting.
7. Any member of the Governing board having more than 2 consecutive unexcused absences will be asked to resign.
8. The Governing board must approve any changes to the Travel policy.
9. A final Profit & Loss sheet will be submitted within 30 days from conclusion of events. This includes, but is not limited to the Fashion Show and the Business Expo.
10. A working budget will be submitted within 60 days from the conclusion of the previous year's event. This includes, but is not limited to the Fashion Show and the Business Expo. Any changes to the budget must be approved by the Governing Board.
11. All receipts for budgeted expenses shall be submitted to the Treasurer for reimbursement which will occur within 30 days.
12. The Network's checking account will have the President and Treasurer's signatures.
13. Any checks exceeding \$250 will require 2 signatures.
14. Prospective members may only attend 2 Resource meetings before becoming a member.