

## **ORGANIZATION TIMETABLE TO ASSIST THE STATE CHAPTER PRESIDENT**

- I. One-day Officer Orientation for Local and State Chapter officers, chairmen and vice-chairmen (hold by end of January, either on your own or in conjunction with a regular state meeting).
  
- II. Winter Meeting
  - A. Installation
  - B. Report from state Nominating Committee Regarding Recommendations for WCR National Officers.

Only Regional Vice Presidents and State Chapter Presidents, (or Governors in those states with no Chapter Presidents), may submit recommendations for National officers to the National Nominating Committee. State

Recommendations are due to National WCR by March 1. Any Active members may be nominated from the floor at the time of the Annual Business Meeting at the Annual Conference.
  - C. Introduction of Standing Committee
  - D. Goals of Chapter
  - E. State Annual Report Update
  - F. National Focus Committee review resumes for recommendation
  
- III. Midyear Meeting
  - A. Report from Nominating Committee i.e., State Chapter Officers
  - B. Plan for WCR Responsibility at State Convention
  - C. Education Sessions
  - D. Reports from National Governing Board Members
  - E. Presentation and Discussion of Candidates for National Office
  - F. Member of the Year Plans
  - G. Long Range Planning
  - H. State Annual Report Update
  
- IV. Fall Meeting
  - A. Election (in conjunction with State Convention) and Submit 2017 Officer Report to National WCR
  - B. Elect Nominating Committee (See State Chapter Bylaws Article VIII)
    1. Recommend possible candidates for national office to national Nominating Committee
    2. Prepare slate of State Chapter Officers
  - C. Education Sessions for State Convention
  - D. Award for State Member of the Year (at State Convention)
  - E. State Annual Report Update and Submission Plan.