

## **RESPONSIBILITIES OF STEERING COMMITTEES**

Members of the four Steering Committees are appointed by the Line Officer Team. They are responsible for supporting the chair in accomplishing the committees charge. Specifically, in accepting the appointment Steering Committee members become responsible for the following:

- Attend the Steering Committee Orientation and Training in Chicago in February.
- Assist the chair in accomplishing the committee's charge.
- Be familiar with the work and issues of the committee and contribute expertise.
- Provide public support to the chair in accomplishing the objectives of the committee. (Avoid any appearance of competing with the chair's authority.)
- Ensure that assignments are carried out by providing timely encouragement and follow up.
- Contribute positively and in an outcome-oriented way to the proceedings of the committee.
- Conduct, when asked, a segment of the presentation.