STANDING RULES

Standing rules provide continuity to the Network by setting operating policies that can be referred to year after year to determine what procedure is followed. Basic information on Standing Rules as well as a few examples follow.

• Standing Rules relate to the administration of a Network. They cannot be used to grant or limit rights of membership.

• A Standing Rule can be adopted by majority vote at a Governing Board Meeting. Changes should be noticed periodically to the membership.

• A Standing Rule remains in force until amended or rescinded. It does not bind future meetings if a majority desire to suspend it temporarily for the duration of a particular meeting.

• A Standing Rule can be amended by a majority vote.

• A Standing Rule can be suspended by a majority vote of a society for the duration of a meeting.

• A Standing Rule can be rescinded by a two-thirds vote without previous notice or by a majority vote after notice on at least the preceding day.

EXAMPLES OF STANDING RULES:

Guest Policy

1. Speaker

Note: Determine if guest speakers are to receive a complimentary meal or other special recognition for their contribution to the Network and include it in the Standing Rules. Does this policy apply to speakers who are Council members and under what circumstances?

2. Non-Members

Qualified prospective members may be brought to regular Network meetings as guests \_\_\_\_\_\_ (number of time[s]) only before joining. This does not apply to a member’s family or special guest, provided they are not eligible for Council membership. Note: Many Networks charge a higher fee for guests.

Reservation Obligations

1. Financial Obligations

Reservations for all Network meetings and events sponsored by the Network shall be a financial obligation to be paid by the member.

2. Cancellation Deadline

A cancellation deadline shall be established for each ticketed function of the Network and shall be announced in the notice for that function.

3. Billing

Billing for un-canceled ticketed functions shall be made within \_\_\_\_\_\_\_\_\_\_ (number of days) of the event.

4. Fee Policy

Members attending a ticketed function shall be charged for the meal or refreshments whether they eat or do not eat.

5. No Reservation

If members wish to attend a ticketed function without a reservation, they shall be accommodated on a space available basis only.

Network Courtesy Policy

1. Memorials

In the case of a death of a Network member, an appropriate memorial not to exceed $\_\_\_\_\_\_\_\_ shall be selected. In the case of the death of a Network member’s spouse, parent or child, an appropriate memorial not to exceed $\_\_\_\_\_\_\_ shall tanding be selected.