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Awards

Florida Award Criteria & Submission Requirements:

- A. Chair and Vice Chair of Awards Project Team will not be eligible for an award in the year served.
B. One person, one award per year based on votes of the Project Team. In the event one nominee is noted first place for two or more awards, the nominations shall go back to Committee for re-evaluation and decision with the exception of the Presidential Awards.
C. Awards Project Team members shall be limited to a maximum of one person per Network.
D. State Line officers are ineligible for nomination of awards during their term in office.
E. Any Florida Network may nominate a member from another Florida Network.
F. Self-nominations for individual awards are not allowed.



Award and Criteria for Nominations:

NETWORK OF THE YEAR

- A. The Network that demonstrates/exemplifies the Women's Council mission, vision and values with an emphasis on leadership, professionalism and a commitment to excellence.
- B. Delivers quality programming.
- C. Minimum retention rate of 75%.
- D. Utilizes the National local website as a current and informative resource for its members.

Submission Requirements for Network of the Year: Nominations for Network of the Year are to be submitted by State Governing Board members.

ENTREPRENEUR OF THE YEAR - Flow Through from Local Networks

- A. Must be a member of National Women's Council of REALTORS® for a minimum of one year.
- B. Should have been a REALTOR® or REALTOR®-ASSOCIATE for a minimum of five years.
- C. Sales Agent Application form must be signed by Association Executive and Officer or Broker. Broker/Manager/Owner Application form must be signed by Association Executive Officer.
- D. The Entrepreneur of the Year Nominees must be the most recent recipient from the Local Networks' Entrepreneurs of the Year.
- E. Criteria will be based on these categories:
 - Business Accomplishments: 50%
 - Describe a recent business initiative that yielded outstanding business results.
 - Describe how you are doing business differently from 5 years ago and what benefits this has yielded.
 - What recommendations would you make to someone new to the profession?

 - State your production in the past year.
 - Education 20%
 - Describe how you have mentored women in the profession: 10%
 - List Political/Business Community Involvement as well as REALTOR® Local/State/National Leadership (with dates) 5%
 - Public offices held/campaigned for:
 - Business Community involvement:
 - Membership in Professional Organizations:
 - Career Achievements: 15%
 - Describe outstanding accomplishments in your career and any special recognitions.

Submission Requirements for Entrepreneur of the Year: All current Local Presidents nominate one (1) member for Entrepreneur of the Year and turn in the nomination by state awards deadline.



STATE HUMANITARIAN OF THE YEAR

- A. The person to be considered must be a member in good standing.
- B. The nominee should have freely volunteered of their time and talents to one or more organizations. That person should have volunteered many hours of service and commitment on a continuous basis and provided “hands-on” involvement to a specific cause. This member, by way of example, is a role model for other Women’s Council of REALTORS® members.
- C. Must be actively serving on a State Committee or Project Team during the year they are nominated.

Submission Requirements for Humanitarian of the Year: Humanitarian of the Year is nominated by State Governing Board members and Local Presidents Elect.

STATE MEMBER OF THE YEAR

- A. State honoree shall be selected by these standards:

Local Network activities	25%
State Network activities	25%
Women’s Council of REALTORS® National activities	10%
Local Board activities	10%
State Association activities	5%
National Association activities	3%
Societies	5%
REALTORS® honor	2%
Political involvement	5%
Community service	5%
Business accomplishments	5%

- B. Must be actively serving on a committee or Project Team during the year they are nominated.
- C. Nominees shall have been members for a minimum of five (5) consecutive years.

Submission Requirements: Member of the Year is nominated by State Governing Board members. Local Networks may have both a local and State Member of the Year. Submit State Member of the Year to the National Council by their deadline.

STATE MENTOR OF THE YEAR

- A. The nominee must be a member in good standing, actively serving on a State Committee or Project Team during the year they are nominated.
- B. The nominee must have shown outstanding support for Women’s Council of REALTORS®, either by example or by their response when guidance and knowledge is requested.
- C. The nominee should have extended a positive influence, shown comfort to and reinforced the efforts put forth by the leadership of Women’s Council of REALTORS®.
- D. This mentor will be chosen for deeds intended for the overall good of the Women’s Council of REALTORS®.

Submission Requirements: Mentor of The Year is nominated by State Governing Board



members and Local Presidents Elect.

STATE RISING STAR

- A. Nominees are actively participating on a State Committee or Project Team during the year they are nominated.
- B. Demonstration of leadership skills.
- C. Demonstration of a desire to learn more and to participate further on a State level.
- D. Assumes tasks and goes beyond what is asked.
- E. Demonstrates the ability to be creative and motivated.

Submission Requirements: State Rising Star is nominated by the State Governing Board members.

STATE OFFICER OF THE YEAR

- A. Must be currently serving as a District Vice President or State Liaison.
- B. Demonstrates leadership qualities within their District(s).
- C. Has made a positive change in their District(s).
- D. Has improved the lines of communication within their District(s).

Submission Requirements: State Officer of the Year is nominated by the State Governing Board members.

STATE STRATEGIC PARTNER OF THE YEAR

- A. Involved at the State level for one (1) year or more.
- B. Strategic Partner of the Year must be actively serving on a committee or Project Team during the year they are nominated and/or sponsor/participate at one or more district conferences.
- C. Exemplifies the objectives of the Women's Council of REALTORS® through their willingness to lend a helping hand.

Submission Requirements: State Strategic Partner of the Year is nominated by the State Governing Board members.

TALLYING AWARDS BALLOT SHEETS:

Each voting member will choose a First, Second and Third Place choice for each award. Each First-Place choice will be assigned 3 points, the Second-Place choice will be assigned 2 points and the Third-Place selection will be assigned 1 point. The nominee in each award category will be the winner. In case of a tie, the nominee who received the most First Place points (3) will be the winner. In the case of a tie with two nominees receiving the same number of total points and First Place votes, the nominee write ups would go back to committee for a second vote.



CANDIDATE REVIEW TEAM (see State Bylaws Article VIII)

Notes:

- It is recommended that no more than fifty (50) percent of the Candidate Review Team can be past presidents of the State Network.
- Candidate Review Team members must sign a Confidentiality Agreement.
- Members running for office are not eligible to serve on Candidate Review Team

Election of State Network Officers will be in the following order:

President Elect, First Vice President, Treasurer, District Vice Presidents (number to be determined by number of local networks and incoming President’s discretion).

Please refer to National Bylaws, Article X, Section 2(c) and State Bylaws, Article IX, for election of Officers.

All delegates must present, a written/electronic confirmation of designation, from the Local Network President prior to the Governing Board/General meeting.

Nominating Process

Days before Election (minimum)	Process & Procedure
90	Candidate Review Team begins process Candidate Review Team reviews qualifications & job descriptions for elected positions Call for applications distributed on a weekly basis until posted cutoff date
45	Applications and Consent to Serve due from Candidates
30	Candidate Review Team reviews applications and validates that candidate(s) meet requirements for elected positions Candidate interviews are not conducted Candidate Review Team chair notifies all applicants prior to publication of eligible candidate list Eligible candidate list provided to State President for publishing/distribution to membership*
10	Final notification of eligible candidate list is published to entire membership (member email, member newsletter, social media etc.)
0	Election held

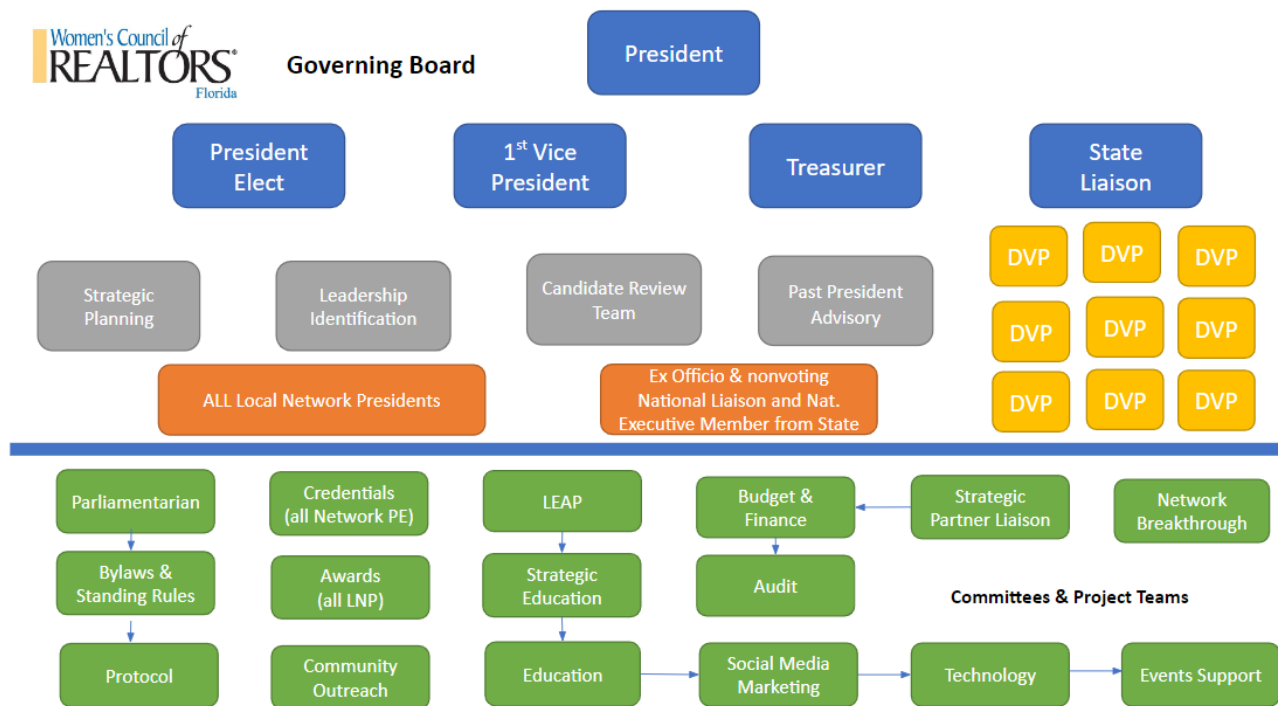
- The Candidate Review Team is to meet a minimum of two (2) times per year.
- During the annual Governing Board and General Membership meeting the Candidate Review Team Chair shall report the process and present all eligible candidates, prior to the election process, and file their report with the State.
- Candidate Review Team oversees voting, collection and tallying of ballots.
- Candidate Review Team Chair presents the candidates, with no motion for adoption.
- President presides and conducts the election.
- A candidate may run for more than one position however must fill out separate application and consent to server for each position.

Requirements for State Line Officers

Minimum requirements for application of Women’s Council of REALTORS® Florida State Line Officer position and all District Vice Presidents:

- A. Each candidate must be a member in good standing of Women’s Council of REALTORS® Florida.

Women’s Council of REALTORS® Florida Chart



Leadership Identification & Development

At the January meeting, the Leadership Identification & Development Committee is to create a “Watch List” of 15 to 20 members who possess leadership qualities, skill sets and the desire to further advance the Mission, Vision, and Values of the Women’s Council of REALTORS®. The “Watch List” members are to be contacted and encouraged to self-submit the National online application for volunteerism. The names of the applicants who complete the online submission are forwarded to the State Leadership Identification & Development Chair. The applications are then reviewed, and applicants interviewed by the LID committee in the spring. The State Leadership Team will be given the list, prior to National’s specified deadline: currently June 1st.

- Funds will be allocated in the approved budget for the approved Florida National Line



Officer Candidate for their installation. If a candidate does not move forward the budgeted funds will remain in the reserve account as stated in the State Financial Policy.

- Funds will be allocated in the approved budget for the approved National Line Officer Candidate who is brought forward from the State's Leadership Identification Committee for the purpose of marketing their candidacy must:

In order to qualify for National Line Officer candidate funding, the candidate must:

- Submit a consent to serve form.
- Have a desire to serve as National President.
- Be selected based on committee/forum service and workshop involvement at the National level.
- For funding reimbursement, invoices and receipts must be submitted according to the Network guidelines.

Step 1 – The Online Application Process

The Leadership Identification & Development committee chair and/or vice-chair will send an email to the watch listed members encouraging them to complete the online application form. The application link and deadline to submit will be in the email along with helpful information in completing the form. (March time frame)

Step 2 – The Recommendation Process

The applications go directly to the National Council and a copy is to be sent to the Leadership Identification & Development chair. The chair will provide copies of the applications to the committee members and the committee will meet in person or virtually to review the applications. The 12/31 Florida State membership count will determine the number of applicants the Leadership Identification & Development Committee can recommend. This number will likely be 10 members. The committee should not use one of their 10 recommendations on a Leadership Institute member (past or present). National already has their names. (Late May timeframe.)

There is an online form for recommendations. The link will be provided by National in March. The recommendations must be received by National no later than June 1.

The committee does not need to resubmit an application for any member who is/was on the National Executive Committee, has held a Project Team, Committee chair or vice-chair appointment in the last 2 years, or whose name has been submitted by this committee in the past 2 years. These individuals may submit an updated resume if they would like.

Step 2.5 – Notify the Applicants

The Leadership Identification & Development chair is to notify each applicant as to what the committee has done with their application. It has either been followed up with a recommendation to the National Council, possibly their name was forwarded to the Florida



Candidate Review Team OR passed on to the Florida President Elect for consideration in the next calendar year.

Step 3 – Appointments

The National Leadership Team reviews and makes appointments beginning in June. The Leadership Identification & Development Florida committee will not necessarily be informed of the appointments.