



EDUCATION REIMBURSEMENT REQUIREMENTS & APPLICATION

The Arizona East Valley Women's Council of Realtors® Network has established a scholarship fund for educational reimbursements to benefit our member applicants who fit the listed criteria below.

Criteria for Education Scholarship Reimbursement:

1. Applicant must be a National Realtor®, National Affiliate Member “in good standing” of the Arizona East Valley Women's Council of Realtors® Network and meet the requirements below:
 - *Membership dues have been paid in full for the current calendar year*
 - *Have attended a minimum of 50% of the meetings held year to date for the current year OR since joining if the member has joined after January of the current year*
 - *Participated in at least one fundraiser activity or is actively serving on a committee for the current calendar year*
2. Requests for reimbursement must be completed and submitted within 45 days of completion of the course/event.
3. Applicant Member must not have received reimbursement from any other source that would allow for the total reimbursements to exceed the Member's out of pocket cost of the course/event
4. Proof must be provided that the course/event was paid for and completed by the Applicant Member. Please attach a copy of the certificate of completion and paid receipt.

Important Additional Items of Note:

1. The following courses, meetings, and events qualify for reimbursement:
 - *Any Performance Management Network (PMN) Course*
 - *Any AAR or NAR Designation or Certification Course*
 - *Any Arizona State, Regional or National Women's Council meeting /event where attendance cost is involved.*
2. Reimbursement of up to no more than \$100.00 per Applicant Member, per calendar year. More than one request may be approved per calendar year as long as the total reimbursement to that Applicant Member does not exceed \$100.
3. All scholarships are subject to review by the Arizona East Valley Network Education Committee and/or Board AND are subject to the availability of funds.

To apply for a scholarship, the required information should be submitted to the Education Committee Chairperson by the listed deadline.

*****All scholarships applications will be reviewed by the Arizona East Valley Network Education Committee for approval and are subject to the availability of funds. Scholarship funds are not guaranteed.**



Application for Education Reimbursement

Member Name _____ Date Joined AZEV Network _____

Home Address _____

Company _____

Company Address _____

Mobile Phone _____ Email _____

Event/Course Name & Location _____

Instructor Name: _____ Date Attended _____

Cost (Non-company reimbursed) \$ _____

Requested Amount of Reimbursement \$ _____

If this course is for a Designation/Certification, which one? _____

Have you applied for reimbursement for the same class/event through another source? Y N

If yes, how much & from what source \$ _____

What Realtor® Designations/Certifications do you currently hold _____

What Realtor® Designation/Certifications are you working on _____

What is the most recent State or National WCR event you have attended _____

Is this your first WCR Scholarship Y N

If N, when was your last scholarship received and for how much? _____

CONGRATULATIONS on continuing to Grow and Learn!!

Women's Council of Realtors is dedicated to supporting you and your efforts to be a better Realtor® and Affiliate Member in our Industry. YOU are what makes the difference. Keep up the good work!

Submit your application and all required documentation to the Education Committee Chair within 45 days of completion of the event/class.

2020 Education Committee Chair, Melissa Al-Rifai, Cell (520) 891-5932, Email: malrifai@bell.bank

Committee Approval: _____ Date: _____ Amount: \$ _____