



### **Standing Rules (amended January 2023)**

- 1. Speakers at business meeting will receive a complimentary meal.**
- 2. Event team will send a thank you gift to the speaker (not to exceed \$50).**
- 3. Reservations to all network meetings or events sponsored by the network will be the financial obligation of the members. A reservation made is a reservation paid. Walk in attendees will be charged \$10 more.**
- 4. Network meeting Strategic partners or sponsors must be members in good standing in the local network.**
- 5. In case of the death of a network member or an immediate family member, an appropriate memorial will be purchased, not to exceed \$100. Immediate family will include spouse, child or parent.**
- 6. Member only meetings will include members and affiliates in good standing.**
- 7. Discretionary funds for the President to purchase items for the network will be \$250. If additional funds become necessary, a vote will take place for approval by the Leadership Team (executive board).**
- 8. If there is a charge for the speaker for a network meeting, the amount will be approved by the executive board prior to commitment. Lunch will be provided for the speaker.**
- 9. Any member of the executive board having more than two consecutive unexcused absences will be asked to resign.**
- 10. The executive board must approve any changes to the travel policy.**
- 11. A budget or profit/loss sheet must be provided before any monies are advanced for fundraising. This includes, but is not limited to the fashion show and any other events.**
- 12. A final profit/loss sheet shall be submitted within 30 days after the network event.**
- 13. All receipts for expenses need to be submitted to the executive board for approval before payment is made. The executive board will take no longer than 30 days to authorize approval.**

**14. A prospective member may visit meetings or events up to two times prior to joining. After the second visit to a meeting or event, the prospective member will not be allowed to visit again without joining the network.**